

## George Culver Community Library Board of Trustees Meeting

09/13/2021

Board Vice President, Michael Wipperfurth called meeting to order at 7:00 PM (Julie Rogers was having trouble with internet connection)

**Roll Call** – Present were Board members Michael Wipperfurth, Julie Rogers, Lori Brattset, Betty Kalscheur, Lynn Rausch, and Shari Cook, as well as Library Director Emily Judd. Pedro Dominguez was not present.

**Additions/Changes to Agenda** – None

**Public Comment** – Lori Brattset's parents, Frank Kirchstein Jr and Phyllis Kirchstein, made a \$5000 donation to the Library.

**Consent Agenda** (Previous Meeting Minutes, Financial Report, Library Bills, Trust Find Bills) – Lori Brattset made the motion to accept the Consent Agenda, Lynn Rausch seconded, motion carried.

### Reports –

Prior to Emily's Librarian Report, she read her letter of resignation as Director of the Library.

Emily Judd presented the Librarian's monthly report.

Nomination Committee:

Michael Wipperfurth has contacted all Board Members regarding serving as an officer.

Personnel Committee:

Lori Brattset and Lynn Rausch met to go over the Directors' duties as well as the evaluation process. They suggested discussing their findings with the Board.

### Business –

Consider/Approve/ Deny Pandemic Response Service Level – Emily Judd suggested looking at the protocol if members of the staff's family would have symptoms. Michael Wipperfurth made a motion to add the *Staff Illness/Exposure* paragraph to the end of all Service Levels with the addition of *After staff are fully vaccinated, they no longer need to quarantine after exposure provided they have a negative test.* Lori Brattset seconded; motion carried.

Consider/Approve/Deny Hotspots Policy Review– Shari Cook made a motion to accept the changes made in the Revision dated 9/13/21, with the additional change of removing the line under Fines and Liability – 2. The replacement price of the unit is \$50. Betty Kalscheur seconded: motion carried.

Consider/Approve/ Deny Handy Bids – Michael Wipperfurth will attempt to repair the trim. Emily will try to get a bid from Sauk Prairie Remodeling.

Discuss Annual Calendar – The current Board Calendar is what we do now. Emily will make a list of items that may be added.

Discuss Trustee Essential 5- A suggestion for a special meeting to discuss a committee and possible members for the committee.

**Communications** - None

**Future Agenda Items:**

C/A/D Hoopla Credit of Check

Library Director Requirements

C/A/D Handy Andy Bid / Possible Sauk Prairie Remodeling Bid

C/A/D Pandemic Response Guidelines

Elections

Discuss Trustee Essentials 6

Discuss CD rates for November CD

**Adjourn**

Michael Wipperfurth made a motion to adjourn, Lynn Rausch seconded, motion carried. Meeting adjourned at 8:05 PM.

(Next regular meeting – 10/11/2021)