

**Sauk City Public Library Board of Trustees Meeting  
April 10, 2017**

Jim Staff, Board President, called meeting to order at 7:02.

Roll Call - Lori Brattset, Ben Miller, Julie Rogers, Matt Tredinnick, James Staff, Michael Wipperfurth. Library Director Emily Judd and Lynn Evarts also present.

Miller read the minutes of the March 13th Meeting. Rogers moved, Brattset seconded. Motion carried.

Citizen Comment - None.

Welcome New Board Member - Lynn Evarts was welcomed as the representative from the Sauk Prairie School District.

Financial Report - Brattset moved, Rogers seconded. Financial report accepted.

Library Bills - Rogers moved to accept the Library Bill, Miller seconded. Motion carried.

Trust Fund Bills - Brattset moved to accept the Trust Fund Bills, Rogers seconded. Motion carried.

**Public Library System Redesign** - The board watched a video on the PLSR project.

**Librarian's report** - It is National Library Week! The last all director's meeting was largely focused on the PLSR project. There is now a legal help desk from SCLS. We will now need to pay the village for accounting software. Likely a budget amendment will have to be presented to the board to accommodate it. Regarding the history of the library, it was established in 1921, so the 100 year anniversary will be 2021. Programs were very well attended on a variety of subjects. Circulation was over 10,000 in March!

**Strategic Plan Report** - A draft of the strategic plan was presented to the board. Comments should be sent to Emily before the next board meeting.

**Old Business**

Discuss Upcoming Investment Plans Presentations - Ziegler Investments and Dahl Investments have been invited for the May meeting. Wipperfurth moved to suspend the rules to allow a motion to be made out of the order of the agenda, Brattset seconded. Motion carried.

Brattset moved to move the start time of the May meeting to 6:30 pm, Rogers seconded. Motion carried.

Discuss Redesign Possibilities - Judd presented DEMCO's proposal for a redesign of the library. The board made comments and suggested that this could be an action item.

### **New Business**

Lawn Maintenance Contracts - 3 bids were presented. Rogers moved to accept the Affordable Lawn and Home Care, LLC bid with the clarification that it will be \$50 per visit, Tredinnick seconded. Motion carried

Closing Early June 5 for Staff In-Service - Brattset moved, Miller seconds. Motion carried.

Adding Meeting Agendas to Website - Miller moved, Rogers seconded. Motion carried.

Friends of the Library Board Representative - Rogers moved to table until the next meeting, Tredinnick seconded. Motion carried.

Rogers Resignation - Rogers moved to Prairie du Sac and now will be resigning from the library board.

Communications - Wipperfurth presented a memo from MSA from 2013 on a site & expansion study to use in the future for redesign or expansion. He also brought examples of expansion projects they have done with libraries in the future.

Future Agenda Items -

Adjourn - Rogers moved, Wipperfurth seconded. Meeting adjourned at 7:59 pm.

Respectfully submitted,  
Ben Miller, Secretary