

Sauk City Public Library Board of Trustees Meeting

09/11/2017

Ben Miller, Acting Board President, called meeting to order at 7:00 pm.

New board members Lynn Rausch and Shari Cook were welcomed.

Roll Call – Lori Brattset, Ben Miller, Lynn Rausch, Shari Cook, Mike Wipperfurth and Matt Tredinnick present, as well as Library Director Emily Judd.

Additions/Changes to Agenda – NONE

Citizen Comment - NONE

Consent Agenda (Previous Meeting Minutes, Financial Report, Library Bills, Trust Fund Bills) – Wipperfurth motioned to remove minutes from previous meeting for discussion. Brattset seconded, motion carried. Brattset motioned to accept Previous Meeting Minutes, Tredinnick seconded, motion carried. Brattset then motioned to accept Consent Agenda, Wipperfurth seconded, motion carried.

Librarian's Report -

“Short Takes for Trustees” – Screening of this month’s installment of Trustee video series.

Old Business –

Financial Advisors – Brattset motioned to accept Ziegler Wealth Management as Financial Advisor for Library Funds. Wipperfurth seconded, motion carried.

Teen Area Naming – Brattset motioned to rename room “Charles E. Hall Room”, removing “History” from the name. Wipperfurth seconded, motion carried.

Site & Expansion Study Bids – Brattset motioned to accept MSA Professional Services’ bid for a Site & Expansion Study. Rausch seconded, motion carried, after Wipperfurth recused himself from voting.

Investment Policy Revisions – Wipperfurth motioned to accept revisions, Rausch seconded, motion carried. Policy Revisions will be voted on again next month, per policy.

Personnel Policy – Brattset motioned to accept revisions to adopt Village of Sauk City Employee Handbook with some exception/additions. Cook seconded, motion carried.

New Business –

Hotspots policy – Brattset motioned to accept new Regulations for Borrowing and Outside Use of the Library and Fines and Liability. Rausch seconded, motion carried.

Hoopla – Wipperfurth motioned to accept new Hoopla Digital Subscription, with the tentative guidelines that any one patron may receive ten checkouts per month, with the library board setting a monthly

budget of \$200, with \$1,000 down. These guidelines to be revisited in five months' time. Rausch seconded, motion carried.

Meeting Room Repairs – Brattset motioned to accept Handy Harry LLC bid. Wipperfurth seconded, motion carried.

Officer Nominations discussed, with vote taking place next month.

2018 Budget Proposals – Wipperfurth motioned to accept proposed budget for 2018. Brattset seconded, motion carried.

Communications –

Future Agenda Items –

Bring in MSA representative for Site Expansion Study discussion

Investment Policy Second Vote

Cross-County Funding Discussion

Adjourn – Brattset motioned to adjourn, Cook seconded.

(Next meeting – 10/09/2017)