

Sauk City Public Library Board of Trustees Meeting

07/10/2017

Ben Miller, Acting Board President, called meeting to order at 7:07 pm.

Roll Call – Present were Lori Brattset, Ben Miller, Matt Tredinnick, Michael Wipperfurth, and Lynn Evarts. Emily Judd also present.

Additions/Changes to Agenda – Add Consider/Approve/Deny Consent Agenda.

Approve/Deny minutes of previous meeting - Lori Brattset moved to approve, Michael Wipperfurth seconded, motion carried.

Citizen Comment - none

Approve/Deny previous month Financial Report – Michael Wipperfurth moved to approve, Lynn Evarts seconded, motion carried.

Bills-

-Approve/Deny payment of Library Bills – Lori Brattset moved to approve, Lynn Evarts seconded, motion carried.

-Approve Deny payment of Trust Fund Bills – Lynn Evarts moved to approve, Lori Brattset seconded, motion carried.

Librarian's Report -

“Short Takes for Trustees” – Trustees viewed very informative videos pertaining to Library Advocacy and Policies.

Old Business –

Investment Policy – Discussed changes to policy, aimed toward keeping language consistent to clarify several items. To implement changes, votes will be taken in both August and September, per Investment Policy.

Financial Advisor Proposals – Discussed potential advisors to handle finances. Vote to take place at a later date.

Redesign Moving Estimates – Reviewed two estimates. Wipperfurth motioned to accept estimate from Yerges Van Lines, Brattset seconded, motion carried.

Closing for Redesign – Wipperfurth motioned to accept options Emily Judd deems appropriate in regards to closing dates, limited services available during redesign, painting teen area. Brattset seconded, motion carried.

New Business –

Personnel Policies – Discussed various policies regarding policy manual for village.

Site and Expansion Study Proposals – Tabled until August.

Tree Care Estimates – Wipperfurth motioned to accept bid up to \$620, with Emily Judd having final say in what vendor received bid. Brattset seconded, motion carried.

Derleth Book Limits – Due to abundance copies of August Derleth titles, Wipperfurth motioned to ask Friends of the Library if they would have any interest in holding an August Derleth Book Sale, or to simply add these books at a special price in the regular book sale, with the exception of one or two uncirculated copies to be kept in the library. Brattset seconded, motion carried.

Closing for Cowchip Parade – Evarts motioned to close for staff participation in Cowchip Parade, Wipperfurth seconded, motion carried.

Consent Agenda – Wipperfurth motioned to add Consent Agenda to Board meetings policy, seconded by Evarts. Motion carried. Items to be added to Consent Agenda are Previous Meeting's Minutes, Financial Report, Library Bills, and Trust Fund Bills.

Communications – Discussed Inter-Quest quote for new audio-video system. System deemed unnecessary at this time.

Future Agenda Items –

Financial Advisor Proposals – Hoping to get further information from advisors to help make decision on who will handle financials in the future.

A Closed Session will be held to discuss Personnel Policies.

Site Expansion Proposals – More proposals to be discussed.

Adjourn – Brattset motioned to adjourn, Evarts seconded.

(Next meeting – 08/07/2017 at 7:00 pm)