Sauk City Public Library Policy

POLICY: Electronic Use
AUTHORIZED BY: Board of Trustees
APPROVED DATE: October 9, 2015
DATE OF LAST REVIEW/REVISION:

Purpose: The Sauk City Public Library provides access to a broad range of information resources from worldwide sources through LINKcat, BadgerLINK, and the Internet. We make these services available as part of our mission to provide resources and services to fulfill individual information needs for day-to-day living, pleasure, cultural, educational, and leisurely pursuits. The library strives to serve people of all ages at all levels of need and considers its endorsement of the Library Bill of Rights and the Freedom to Read documents to apply to the use of electronic information.

The library does not warrant information found on the Internet to necessarily be accurate, authoritative, factual, timely, or useful for patrons' purposes. The Internet is a global entity that does not fall under the control or governance of any single agency, government or organization. The availability of networked information via library terminals does not constitute the library's endorsement of the content of that information. If any patron believes that information obtained via library terminals is inaccurate or offensive, the patron should contact the original producer or distributor of the information.

Access, use, or dissemination of information via the Internet in the library is the responsibility of the user. In the case of minors, parents and/or legal guardians are responsible for deciding what library materials and resources are appropriate for children in their care.

Electronic Use Guidelines: All users of electronic information resources are expected to use these resources in a responsible and ethical manner, consistent with the educational, informational, or recreational purposes for which they are provided and to follow these rules. Patrons or staff may not use terminals for any illegal or criminal purpose. By using a public workstation or public terminal you agree to the following guidelines:
* Respect the privacy of others by not misrepresenting oneself as another user.
* Do not attempt to modify or gain access to files, passwords, or data belonging to others.
* Do not seek unauthorized access to any computer system, or damage or alter software components of any network or database.
* Further respect the privacy of others who are using public access workstations at the Sauk City Public Library by not interfering with their use.
* Make only authorized copies of copyrighted or licensed software or data.
* Make no changes to the setup or configuration of the software or hardware.
* Do not send, receive or display text or graphics that may reasonably be construed as obscene, threatening, harassing or offensive.
* Do not expose children to harmful material. *Sec. 948.11* of the Wisconsin Statutes, among other things, makes it a crime to expose children to pictures or

images of nudity, sexually explicit conduct or physical torture or brutality that appeal to prurient, shameful or morbid interest of children, are patently offensive to prevailing adult standards regarding materials suitable for children, or lack serious literary, artistic, political, scientific or educational value for children.

Misuse or abuse: Violation of the Electronic Use Guidelines will result in suspension of Internet access privileges. If an individual or group of Internet users creates a disturbance that limits the effective use of the library by others, they will be asked to correct their behavior, disband, and/or leave the building as appropriate.

Staff Assistance: Library staff members are available to assist patrons in the use of these resources, but may not be familiar with all available applications. Because of the many different Internet applications available, we can't provide complete technical support.

Sessions: Use of the Internet terminals will be limited to **2 hours per day**. Extended use of the Internet terminals will be granted at the discretion of library staff.