



# GEORGE CULVER COMMUNITY LIBRARY

615 Phillips Blvd, Sauk City, WI 53583 • (608) 643-8346 • [saukcitylibrary.org](http://saukcitylibrary.org) • [info@saukcity](mailto:info@saukcity)

## Library Board Meeting Agenda Monday, August 12, 2024 at 7:00 pm George Culver Community Library

**Call to Order:** The meeting was called to order by Library Board President Julie Rogers at 7:00 pm.

**Roll Call:** Shari Cook, Betty Kalscheur, Julie Roelke, Julie Rogers, and Michael Wipperfurth present. Also Present Library Director Kylee Bear.

Absent: Lori Brattset, Lynn Rausch

**Additions/Changes to Agenda:** None

**Public Comment:** None

### Consent Agenda\*

Approve/Deny

- Previous Meeting Minutes
- Financial Report
- Payment of Library Bills

Motion to approve Consent Agenda as presented with any changes to Visa bill accepted.

Motion: Michael Wipperfurth      Second: Shari Cook      Motion carried.

### Reports:

- Librarian's Report

### Business:

- Discuss Landscaping: Quartz and Mike have been weeding.
- Discuss Dumpster Enclosure Gate Repair: Mike and Larry looking into 2 options to repair.
- Discuss Elevator Maintenance and Repair Services: Look into warranty status if emergency services are required to remove someone from the elevator and whether there are closer authorized service vendors.
- Discuss Book Drop Location and Book Drop Receptacle Dimensions
- Discuss Smoking on Library Grounds and Posting of "No Smoking" Signage in the Parking Lot: Check with Village regarding signage and/or cost of signage.

\*All matters listed under the Consent Agenda are considered to be routine and will be acted on in one motion. There will be no separate discussion of these items unless discussion is desired by a member of the Board, in which case the item will be removed from the Consent Agenda and such item will be considered separately.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that required the meeting or materials at the meeting to be in an accessible location or format must contact the Library at 608-643-8346, 615 Phillips Blvd., Sauk City, Wisconsin, at least 24 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

- Consider/Approve/Deny (C/A/D) New Room Reservation and Program Registration Software, Library Market  
Motion to approve adoption of the new room reservation and program registration software  
Motion: Michael Wipperfurth      Second: Shari Cook    Motion carried
- C/A/D Combining Wireless Internet Use Policy and the Electronic Use Policy  
Motion to approve combining the Wireless Internet Use Policy and the Electronic Use Policy to create the Computer Use and Internet Access Policy.  
Motion: Michael Wipperfurth      Second: Julie Roelke    Motion carried.
- Discuss Trustee Essentials13: *Library Advocacy*

**Future Agenda Items:**

Discuss Draft 2025 Library Budget

Discuss Plans for the Library's 100-year Celebration

Discuss Landscaping

Discuss Dumpster Enclosure Gate Repair

Discuss Book Drop Location and Book Drop Receptacle

Discuss Smoking on Library Grounds and Posting of "No Smoking" Signage in the Parking Lot

Discuss Trustee Essential 14: *The Library Board and the Open Meetings Law*

**Adjourn (Next regular meeting: September 9, 2024):**

Motion to adjourn at 8:28 pm.

Motion: Michael Wipperfurth      Second: Shari Cook      Motion carried.